

1. IGNOU TEE – Overall Marks Distribution

A. Total Marks

- Most TEE theory papers are of **100 marks**
- Exam duration: **3 hours** (some courses: 2 hours)

B. Components of Final Assessment

Component	Weightage
Tutor Marked Assignments (TMA)	30%
Term-End Examination (TEE)	70%

You must **submit assignments** and **appear in TEE** separately. Passing one does not compensate for failure in the other.

2. Typical IGNOU TEE Question Paper Pattern (70 Marks)

Standard Structure (Most Common)

Section	Question Type	Questions Asked	Questions to Attempt	Marks
A	Long Answer	4–5	3	10–15 each
B	Short Answer	6–8	4–5	5–6 each
C (if applicable)	Very Short / Objective	8–10	All / Limited choice	2–3 each

Total attempted marks = **70**

3. Answer Format & Word Limit (Very Important)

IGNOU examiners strictly expect **structured answers**. Writing excessively long or extremely short answers is penalized.

A. Long Answer Questions (10–15 marks)

Expected Length

- 10 marks → **400–500 words**

- 15 marks → **600–700 words**

Recommended Format

1. Introduction (definition / context)
2. Core explanation (headings + sub-headings)
3. Examples / diagrams (if relevant)
4. Conclusion (summary / inference)

Marking Focus

- Conceptual clarity
- Coverage of syllabus points
- Logical flow
- Relevant examples

B. Short Answer Questions (5–6 marks)

Expected Length

- **200–300 words**

Recommended Format

- Brief definition
- Key points in bullet or paragraph form
- Short explanation
- No lengthy introduction or conclusion

C. Very Short / Objective Questions (2–3 marks)

Expected Length

- **50–100 words** or exact response

Examples

- Define a term
- List characteristics
- Differentiate briefly
- MCQs (in some courses)

4. Language & Presentation Rules

- Answers may be written in **English or Hindi** (as per enrolment)
- Use **clear handwriting**
- Underline key terms
- Draw **labelled diagrams** where applicable
- Attempt questions **in sequence**

5. Evaluation & Passing Criteria

A. Minimum Passing Marks

- **TEE:** 40% (i.e., 28 out of 70)
- **Assignment:** 40% (i.e., 12 out of 30)
- **Overall Course:** 40%

B. No Negative Marking

- For descriptive papers
- MCQ-based exams usually also have **no negative marking** unless stated

6. Common Mistakes to Avoid

- Ignoring word limits
- Writing assignments verbatim in exams
- Skipping introductions/conclusions in long answers
- Answering fewer questions than required
- Writing irrelevant content to increase length

7. Practical Tip for High Scores

- Write **point-wise answers**
- Use **headings aligned with syllabus units**
- Include **keywords from IGNOU study material**
- Practice **previous year question papers**