

# 1. IGNOU TEE – Overall Marks Distribution

## A. Total Marks

- Most TEE theory papers are of **100 marks**
- Exam duration: **3 hours** (some courses: 2 hours)

## B. Components of Final Assessment

Component	Weightage
Tutor Marked Assignments (TMA)	30%
Term-End Examination (TEE)	70%

You must **submit assignments** and **appear in TEE** separately. Passing one does not compensate for failure in the other.

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## 2. Typical IGNOU TEE Question Paper Pattern (70 Marks)

### Standard Structure (Most Common)

Section	Question Type	Questions Asked	Questions to Attempt	Marks
A	Long Answer	4–5	3	10–15 each
B	Short Answer	6–8	4–5	5–6 each
C (if applicable)	Very Short / Objective	8–10	All / Limited choice	2–3 each

Total attempted marks = 70

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## 3. Answer Format & Word Limit (Very Important)

IGNOU examiners strictly expect **structured answers**. Writing excessively long or extremely short answers is penalized.

### A. Long Answer Questions (10–15 marks)

#### Expected Length

- 10 marks → **400–500 words**

- 15 marks → **600–700 words**

### **Recommended Format**

1. Introduction (definition / context)
2. Core explanation (headings + sub-headings)
3. Examples / diagrams (if relevant)
4. Conclusion (summary / inference)

### **Marking Focus**

- Conceptual clarity
  - Coverage of syllabus points
  - Logical flow
  - Relevant examples
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## **B. Short Answer Questions (5–6 marks)**

### **Expected Length**

- **200–300 words**

### **Recommended Format**

- Brief definition
  - Key points in bullet or paragraph form
  - Short explanation
  - No lengthy introduction or conclusion
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## **C. Very Short / Objective Questions (2–3 marks)**

### **Expected Length**

- **50–100 words** or exact response

### **Examples**

- Define a term
  - List characteristics
  - Differentiate briefly
  - MCQs (in some courses)
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## **4. Language & Presentation Rules**

- Answers may be written in **English or Hindi** (as per enrolment)
  - Use **clear handwriting**
  - Underline key terms
  - Draw **labelled diagrams** where applicable
  - Attempt questions **in sequence**
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## 5. Evaluation & Passing Criteria

### A. Minimum Passing Marks

- **TEE:** 40% (i.e., 28 out of 70)
- **Assignment:** 40% (i.e., 12 out of 30)
- **Overall Course:** 40%

### B. No Negative Marking

- For descriptive papers
  - MCQ-based exams usually also have **no negative marking** unless stated
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## 6. Common Mistakes to Avoid

- Ignoring word limits
  - Writing assignments verbatim in exams
  - Skipping introductions/conclusions in long answers
  - Answering fewer questions than required
  - Writing irrelevant content to increase length
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## 7. Practical Tip for High Scores

- Write **point-wise answers**
- Use **headings aligned with syllabus units**
- Include **keywords from IGNOU study material**
- Practice **previous year question papers**